

CAMPAIGN FINANCE CHECKLIST FOR 2017

State Superintendent of Public Instruction and Judicial Candidates

Candidates should determine if they are required to make financial disclosure reports.

If NOT claiming the exemption from reporting requirements:

- Obtain a copy of the *Campaign Finance Overview – State Candidates Manual (Revised 2016)* and carefully review it with your treasurer.

- Complete and submit a *January Continuing Campaign Finance Report (Form ETHCF-2S)* to the Wisconsin Ethics Commission no later than **January 16, 2017**. This report covers activity from July 1, 2016, or the date of registration (whichever is later), through December 31, 2016.

- Complete and submit a *Pre-Primary Campaign Finance Report (Form ETHCF-2S)* to the Wisconsin Ethics Commission no later than **February 13, 2017**. This report covers activity from January 1, 2017, through February 6, 2017, and is required even if no primary is held.

- Complete and submit a *Special Report of Late Contribution (form ETHCF-3)* to the Wisconsin Ethics Commission **within 72 hours** of receipt of a contribution or cumulative contributions of \$1,000 or more from a single contributor which is received from February 7, 2017, through February 21, 2017.

- Complete and submit a *Pre-Election Campaign Finance Report (Form ETHCF-2S)* to the Wisconsin Ethics Commission no later than **March 27, 2017**. This report covers activity from February 7, 2017, through March 20, 2017.

- Complete and submit a *Special Report of Late Contribution (form GAB-3)* to the Wisconsin Ethics Commission **within 72 hours** of receipt of a contribution or cumulative contributions of \$1,000 or more from a single contributor which is received from March 21, 2017, through April 4, 2017.

- Complete and submit a *July Continuing Campaign Finance Report (Form ETHCF-2S)* to the Wisconsin Ethics Commission no later than **July 15, 2017**. This report covers activity from March 21, 2017, through June 30, 2017.

Committees must file “Continuing Reports” until a termination report (ETHCF-2s) is filed.